

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
Minutes – Regular Session, January 25, 2018

The Public Library Board of Cullman County met on Thursday, January 25, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman branch of the Cullman County Public Library System. Present were: Chair Hogue, Ms Brenda Scott, Ms Lea Scott, and Mr. Turner. Also present were Ms Townson, Library Director, and Mr. Hand, Assistant Library Director.

Chair Hogue called the meeting to order at 4:30.m. The first item was the adoption of the minutes from the November meeting. Ms Brenda Scott moved to approve the minutes and was seconded by Ms Lea Scott. They were unanimously approved.

The December financial report was next on the agenda. Mr. Turner moved to approve the report and was seconded by Ms Brenda Scott. It was unanimously approved

The next item on the agenda was approval of the director's report. Ms Lea Scott moved to approve the report and was seconded by Mr. Turner. It was unanimously approved.

There were no other action items.

Under informational items, Ms Townson told the board of the upcoming Library Plant Sale on the 13th and 14th of February.

The next meeting was set for February 22, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman Branch.

There being no further business, the meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Max W. Hand
Assistant Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
Minutes – Regular Session, February 22, 2018

The Public Library Board of Cullman County met on Thursday, February 22, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman branch of the Cullman County Public Library System. Present were: Chair Hogue, Ms Brenda Scott, and Ms Green. Also present were Ms Townson, Library Director, and Mr. Hand, Assistant Library Director.

Chair Hogue called the meeting to order at 4:30.m. The first item was the adoption of the minutes from the January meeting. Ms Brenda Scott moved to approve the minutes and was seconded by Ms Green. They were unanimously approved.

The January financial report was next on the agenda. Ms Green moved to approve the report and was seconded by Mr. Hogue. It was unanimously approved

The next item on the agenda was approval of the director's report. Mr. Hogue moved to approve the report and was seconded by Ms Brenda Scott. It was unanimously approved.

Ms Townson asked to board to approve changes to signatures with the Alabama Credit Union. There was discussion, but there was no action on it.

Ms Townson then asked the board to approve a 2018 LSTA grant for new computers for the system. After some explanation from Mr. Hand, Mr. Hogue moved to approve the grant, and was seconded by Ms Brenda Scott. The motion was approved unanimously.

Under other action items, Ms Townson asked the board for permission to close on the Saturday following Good Friday on a perpetual basis. Mr. Hogue moved to approve the schedule change, and was seconded by Ms Green. The motion was unanimously approved.

There were no other action items.

Under informational items, Ms Townson told the board of the success of the Library plant sale on the 13th and 14th of February. Over a thousand dollars had been raised, and all had been pleased with the results.

The next meeting was set for April 19, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman Branch.

There being no further business, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Max W. Hand
Assistant Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
Minutes – Regular Session, April 19, 2018

The Public Library Board of Cullman County met on Thursday, April 19, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman branch of the Cullman County Public Library System. Present were: Chair Hogue, Ms Green, Ms Brenda Scott, Ms Lea Scott and Mr. Turner. Also present were Ms Townson, Library Director, and Mr. Hand, Assistant Library Director.

Chair Hogue called the meeting to order at 4:30.m. The first item was the adoption of the minutes from the February meeting. Ms Green moved to approve the minutes and was seconded by Ms Lea Scott. They were unanimously approved.

The February financial report was next on the agenda. Mr. Hogue moved to approve the report and was seconded by Ms Brenda Scott. It was unanimously approved

The next item on the agenda was approval of the director's report. Ms Brenda Scott moved to approve the report and was seconded by Ms Green. It was unanimously approved.

Ms Townson asked to board to approve changes to signatures with the Alabama Credit Union. Ms Brenda Scott moved to add Lea Scott to the list of signers to the account, and to remove John Paul Myrick if he was still listed. It was seconded by Ms Green and unanimously approved.

There was no other action or informational items.

The next meeting was set for May 24, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman Branch.

There being no further business, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Max W. Hand
Assistant Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
Minutes – Regular Session, July 12, 2018

The Public Library Board of Cullman County met on Thursday, July 12, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman branch of the Cullman County Public Library System. Present were: Chair Hogue, Ms Green, Ms Brenda Scott, and Ms Lea Scott. Also present were Ms Townson, Library Director, and Mr. Hand, Assistant Library Director.

Chair Hogue called the meeting to order at 4:30.m. The first item was the adoption of the minutes from the April meeting. Ms Green moved to approve the minutes and was seconded by Ms Brenda Scott. They were unanimously approved.

The April financial report was next on the agenda. Mr. Hogue moved to approve the report and was seconded by Ms Green. It was unanimously approved.

The next item on the agenda was approval of the director's report. Ms Brenda Scott moved to approve the report and was seconded by Ms Lea Scott. It was unanimously approved.

Ms Townson asked to board to approve acceptance of the FIRNA Investor Education Foundation grant. The board did not vote on this as they felt that approval was not necessary.

Ms. Townson then asked the board about the CDs at the Alabama Credit Union. She was directed to take John Paul Myrick off of them and to add Lea Scott and Ron Hogue to them. Ms Brenda Scott moved to approve this motion, and was seconded by Ms. Green. It was unanimously approved.

The next item was the Meeting/Study Room policy. Chairman Hogue moved to accept the policy as presented, and was seconded by Ms Green. It was unanimously approved.

Ms Townson brought up the need for full time employees on the library payroll and their benefits, but she was instructed to present the information on it at the next meeting.

Ms Townson then asked the board for permission to give raises to library employees if those on County payroll received them. Chairman Hogue moved to match County employee pay raises if they are given and a bit more for those with Master's degrees. Brenda Scott seconded the motion and it was approved unanimously.

There was no other action or informational items.

The next meeting was set for August 16, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman Branch.

There being no further business, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Max W. Hand
Assistant Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
Minutes – Regular Session, August 16, 2018

The Public Library Board of Cullman County met on Thursday, August 16, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman branch of the Cullman County Public Library System. Present were: Chair Hogue, Ms Green, and Ms Brenda Scott. Also present were Ms Townson, Library Director, and Mr. Hand, Assistant Library Director.

Chair Hogue called the meeting to order at 4:30.m. The first item was the adoption of the minutes from the July meeting. Ms Green moved to approve the minutes and was seconded by Ms Brenda Scott. They were unanimously approved.

The June financial report was next on the agenda. Mr. Hogue moved to approve the report and was seconded by Ms Scott. It was unanimously approved.

The next item on the agenda was approval of the director's report. Ms Brenda Scott moved to approve the report and was seconded by Ms Green. It was unanimously approved.

Ms Townson asked to board to allow the library to have a School Supplies for Fines program every June, in which school supplies are donated in exchange for forgiving of library fines. Ms Scott moved to approve the annual program, and was seconded by Mr. Hogue. The motion passed unanimously.

Ms Townson then asked the board to allow the library to close the weeks of Christmas and New Year's for inventory purposes. Mr. Hogue moved to approve this motion, and was seconded by Ms Brenda Scott. It was unanimously approved.

Ms Townson then presented the board with a quote from Leonard Design for plans for a possible addition to the library. Chairman Hogue moved to approve paying the quoted amount, and was seconded by Ms Brenda Scott. It was unanimously approved.

Ms Townson discussed with the board the possibility of hiring a collection agency for outstanding items. The board decided to table the subject until the next meeting.

Ms Townson then asked the board about the policy of no drinks in the library. They agreed that the policy on that matter was up to Ms Townson.

There was no other action or informational items.

The next meeting was set for September 20, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman Branch.

There being no further business, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Max W. Hand
Assistant Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
Minutes – Regular Session, September 20, 2018

The Public Library Board of Cullman County met on Thursday, September 20, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman branch of the Cullman County Public Library System. Present were: Chair Hogue, Ms Lea Scott, and Ms Brenda Scott. Also present were Ms Townson, Library Director, and Mr. Hand, Assistant Library Director.

Chair Hogue called the meeting to order at 4:30.m. The first item was the adoption of the minutes from the August meeting. Ms Lea Scott moved to approve the minutes and was seconded by Ms Brenda Scott. They were unanimously approved.

The August financial report was next on the agenda. Ms Brenda Scott moved to approve the report and was seconded by Ms Lea Scott. It was unanimously approved.

The next item on the agenda was approval of the director's report. Mr. Hogue moved to approve the report and was seconded by Ms Brenda Scott. It was unanimously approved.

Under action items, Ms Townson discussed her proposed budget and raises for library employees, but no action was taken.

There was no other action or informational items.

The next meeting was set for October 18, 2018 at 4:30 p.m. in the Special Collections Room of the Cullman Branch.

There being no further business, the meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Max W. Hand
Assistant Library Director